

Job Description

Job Title: Family Support Worker

Employer: Home-Start Kirkcaldy, 5 South Fergus Place, Kirkcaldy, KY1 1YA

Hours of work: 20 hours per week

Responsible to: Senior Co-ordinator/Board of Trustees

Purpose of the job

- To provide intensive practical and emotional support to families who are vulnerable and hard to reach, with the aim of empowering and enabling families to accept support from Home-Start volunteers and other family support agencies.
- To maintain high standards of practice in supporting families within the ethos of Home-Start.

Main Responsibilities

Supporting Families

- Visit families, as agreed with the Co-ordinators in their own homes.
- Provide practical and emotional support as appropriate. Support may include:

Assisting families to access health and social work appointments;
Advocating on behalf of families;
Providing information and advice e.g. parenting, budgeting, personal and home safety;
Assisting families to access other local services e.g. counselling, health;
Encouraging and assisting families to access Home-Start support groups and creches and/or other support groups;
Encouraging families to consider and accept volunteer support from Home-Start, when appropriate and acceptable to the family.
Regularly review progress with the Manager, using Home-Start evaluation and monitoring tools.
Ensure effective records are kept of need and support to families.

Working in Partnership

Liasing with referrers
Networking appropriately within the community

Managing the scheme

Promoting the scheme's profile, ethos and practice
Contributing to the work of Home-Start regionally and nationally
Contributing to the effective day to day operation of the scheme in accordance with the Home-Start governing documents.